



# INFORMATION ABOUT ACPE ACCREDITATION

The European Association of Hospital Pharmacists (EAHP) is accredited by the Accreditation Council for Pharmacy Education as a provider of continuing pharmacy education.



**ACPE** is the American agency for accreditation of professional degree programmes in pharmacy and providers of continuing pharmacy education, including certificate programmes in pharmacy. Accreditation is the public recognition granted to a professional degree programme in pharmacy or a provider of continuing pharmacy education, including certificate programmes in pharmacy that is judged to meet standards through periodic evaluations.

Note that only seminars and keynote presentations are accredited.

## How can participants receive their ACPE certificates?

In order to receive your ACPE accreditation points, what you have learned during this session will be assessed. At the beginning of their presentations, each presenter will ask 3 questions that will be answered in the content of their presentations. After the EAHP BOOST event, you will receive an evaluation with the same questions, and this is when you will need to answer these questions in order to receive your accreditation certificates.

Please note that the ACPE certificate will not be sent automatically, but upon request only. EAHP will send you the certificate within 15 days after receiving your request.

More information on how to access the evaluation forms will be sent soon.

## For licensed pharmacists and pharmacy technicians for the USA

ACPE and the National Association of Boards of Pharmacy (NABP) are developing a continuing pharmacy education (CPE) tracking service, CPE Monitor, that will authenticate and store data for completed CPE units received by US-licensed pharmacists and pharmacy technicians from ACPE-accredited providers as the EAHP. This service will be particularly helpful to the growing number of pharmacists who are licensed in multiple states, and thus may need to meet the varied CPE requirements of different state boards of pharmacy. The CPE tracking system will create a direct link for sending CPE data from the EAHP to ACPE and then to NABP, ensuring that all reported CPE units are officially verified by the EAHP. To view and track these credits, you must first set up an NABP e-Profile ([www.nabp.net](http://www.nabp.net)), obtain your NABP e-Profile ID, and register for CPE Monitor.

So, for each licensed pharmacist from the United States of America who attends the event, their NABP e-Profile ID and date of birth are requested to be sent out to [BOOST@eahp.eu](mailto:BOOST@eahp.eu), in order to notify NABP and ACPE of the number of CPE units collected by each US participant during the Event on 2024. After CPE units are processed by ACPE and NABP, you will be able to access information about your completed CPE through your NABP e-profile ([www.nabp.net](http://www.nabp.net)).

**AFTER THE EVENT YOU WILL RECEIVE AN EVALUATION FORM.  
PLEASE FILL IN THE EVALUATION FORMS OF THE SESSIONS YOU ATTENDED IN ORDER  
TO RECEIVE YOUR CERTIFICATE OF ATTENDANCE.**

Please note that the ACPE certificate will not be sent automatically, but upon request only. EAHP will send you the certificate within 15 days after receiving your request.





**2024 EAHP BOOST**

**ACPE Policy and Procedure 4.0**

**Monitoring Activity  
Announcements Checklist**

Activity Announcements Required Items	CPE Activity A
A. Objectives: verbs must elicit or describe observable or measurable behaviors on the part of participants. (Avoid "understand," "learn," etc.)*	<b>X</b>
B. Type of activity, i.e., knowledge, application, certificate program*	<b>X</b>
C. Target audience(s) that may best benefit from participation in the activity	<b>X</b>
D. Faculty member(s) name, degree, and title/position*	<b>X</b>
E. Fees for the activity	<b>X</b>
F. Schedule of the educational activities	<b>X</b>
G. The amount of CPE credit, specified in contact hours or CEUs	<b>X</b>
H. The official ACPE logo, used in conjunction with the statement identifying the accredited provider sponsoring the activity: <ul style="list-style-type: none"> <li>• "The [name of accredited provider] is accredited by the Accreditation Council for Pharmacy Education as a provider of continuing pharmacy education."</li> <li>• (Optional: listing the ACPE - accredited or non-accredited co-sponsor - if applicable)</li> </ul>	<b>X</b>
I. The ACPE Universal Activity Number assigned to the activity with the appropriate target audience designation ('P' and/or 'T') in the activity UAN	<b>X</b>
J. A full description of all requirements established by the provider for successful completion of the CPE activity and subsequent awarding of credit <ul style="list-style-type: none"> <li>• (e.g., passing a post-test at specified proficiency level, completing an activity evaluation form, participating in all sessions or certain combinations of sessions that have been designed as a track, etc.).</li> </ul>	<b>X</b>
K. Acknowledgment of any organization(s) providing financial support for any component of the educational activity of the CPE activity	<b>X</b>
L. For home study activities: the initial release date and the expiration date.	<b>N/A</b>
M. For Virtual events: Access to System requirements: The Internet browser(s) supported and minimum versions of each required by the learner to complete the online activity; The minimum memory, storage, processor, and internet speeds require by the learner to complete the online activity	<b>N/A</b>

\*Note: for multi-day conferences, the learning objectives may be listed for the overall conference instead of individual activities on the activity announcement. The items with an asterisk must be listed in the final conference program if they are not listed on the activity announcement. If the items are not listed in the respective locations, then the item should be rated as 'Needs Improvement.'